

Random Moment Time Study (RMTS)

MANDATORY ANNUAL TRAINING FOR INDEPENDENT SCHOOL DISTRICTS (ISD)

Federal Fiscal Year 2022

(October 2021 to September 2022)

RMTS Training Non-Compliance

Your district has been identified as not being compliant with the mandatory annual RMTS training requirements. Beginning FFY 2022, the Primary RMTS Contact is required to complete annual training by the end of the 1st quarter RMTS training period (May 2021 – August 2021).

If you are currently in the Primary RMTS Contact role and unable to fulfill the annual training requirements, please reassign the role to another district employee. **If you have not attended a training by August 2021 deadline, it has now been extended to have it completed no later than November 2021, no exceptions!**

If you are currently in the Primary RMTS Contact role and have not attended the November training, your district is therefore out of compliance. The role of primary RMTS contact will need to be reassigned to someone who has completed their FFY 2022 training.

November Training Sessions for FFY 2022:

Date	Program	Mode	Type	Start	End	QTR
11/4/2021	ISD	Webinar	Initial	8:30 AM	12:00 PM	2nd
11/10/2021	ISD	Webinar	Refresher	1:00 PM	3:30 PM	2nd

***If you are more than 15 minutes late to any training, you are automatically ineligible to receive training credit.**

The below link will take you to the HHSC Provider Finance Department ISD training information webpage on which you will find details about training requirements, training registration, as well as a list of contacts should you have any questions.

<https://pfd.hhs.texas.gov/time-study/time-study-independent-school-districts-isd/time-study-isd-training-information>

If you have any questions, please contact the Texas Health and Human Services Commission (HHSC) Time Study Unit at Timestudy@hhs.texas.gov or at (737) 867-7794.